

**MINUTES OF STEEPLE BUMPSTEAD PARISH COUNCIL ANNUAL
MEETING HELD AT 7.30PM IN THE MOOT HALL ON
THURSDAY 11 MAY 2017**

Present: Messrs: Chris Cadman (in the chair for the first item), Kerry Barnes, Kim Cresswell, Frank Aldred, John Fellows, Ian Westrope.
Mesdames: Alex Rolph, Sophia Girvan.
District Councillor: Diana Garrod
Clerk: Mrs June Argent

Members of the Public: 2

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Election of Chairman for the ensuing year

The retiring Chairman (Chris Cadman) presided over the election of a new Chairman. Chris Cadman was nominated by Kerry Barnes and seconded by Alex Rolph. As there were no other nominations and Chris Cadman was willing to stand for the following year, he was appointed Chairman.

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Chris Cadman signed the Declaration of Acceptance of Office

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Election of Vice Chairman

Kim Cresswell proposed Kerry Barnes as Vice Chairman for the following year and this proposal was seconded by Ian Westrope. Since there were no other nominations and Kerry Barnes was willing to stand for the following year, he was appointed Vice Chairman.

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Apologies

Ted Bloxham - holiday
County Councillor David Finch

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Declarations of Interest There were no declarations of interest made.

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Minutes of the last meeting (previously circulated)

Acceptance of the minutes of the last meeting was unanimously agreed.

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Question Time

Ian Mackenzie of the Hands Off Steeple Bumpstead group spoke of the proposed Gladman development along Finchingfield Road. Gladman has withdrawn the planning application for 95 houses and their revised application for 65 houses was refused but will go to appeal on 18 July. Funding the appeal is crucial and it is being fought on sustainability issues and landscaping in particular. Great Bardfield was fighting a Gladman application for 37 houses which Gladman won. Unfortunately there is thought to be some likeness between Great Bardfield and Steeple Bumpstead although HOSB have been particularly efficient in their paperwork etc. The appeal has been moved now to Braintree District Council offices. Kerry Barnes was asked to speak on the first day of the appeal, supporting HOSB, which he agreed to do. As far as fund raising is concerned, HOSB group is £7,000 short of their target but would hopefully get these funds in the next few months.

The Local Plan is the basis for the future development of an area whilst protecting the countryside. On the 5 June, Braintree District Council will consider the Pre-Submission Draft of the Local Plan. It will take until the autumn of 2018 before Braintree District Council adopts its Local Plan.

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County Councillor's report David Finch was not in attendance.

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District Councillor's report

Diana Garrod confirmed Braintree District Council would vote on the Local Plan on 5 June.

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STEEPLE BUMPSTEAD PARISH COUNCIL MEETING DATES FOR 2017-2018

2017

Thursday 11 May	Parish Council Annual Meeting
Thursday 15 June	
Thursday 13 July	
Thursday 10 August	
Thursday 14 September	
Thursday 12 October	
Thursday 9 November	
Thursday 14 December	

2018

Thursday 11 January	
Thursday 8 February	
Thursday 8 March	
Wednesday 25 April	Annual Village Meeting – Lecture Hall
Thursday 10 May	Parish Council Annual Meeting

Meetings held mainly at 7.30pm in the Moot Hall

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APPOINTMENTS TO OTHER BODIES

CHARITIES

Ann Coles Foundation

Richard Argent has agreed to be re-appointed 1 trustee appointed annually

George Gent Foundation

Alex Rolph has agreed to be appointed 1 trustee appointed annually

Steeple Bumpstead Parochial Charities

4 trustees (2 appointed every 2 years for a 4 year term) plus Chairman of the Parish Council ex-officio or his deputy

Frank Aldred (2020)

Nigel Chapman (2020)

Ian Westrope (2019)

Paula Suckling (2019)

Dr Jane Ridley (2021)

Frank Aldred is the Chairman and is the Parish Council representative ex-officio

Moot Hall Charity

2 trustees (1 appointed every 2 years for a 4 year term)

Jonathan Suckling (2021)

Kim Cresswell (2019)

Village Hall Management Committee

2 trustees to be appointed annually

John Fellows

Ted Bloxham

WORKING GROUPS

Planning

Kerry Barnes (Leader), John Fellows, Frank Aldred

Open Spaces

Kerry Barnes (Leader) (special responsibility for play areas), Frank Aldred, Alex Rolph

Highways

Ian Westrope (Leader), Chris Cadman, Kim Cresswell

Police

Kim Cresswell (Leader), Ted Bloxham

Footpaths

Kim Cresswell (Leader), Ian Westrope, Sophia Girvan

Travel

Ted Bloxham

Yellow Book

Alex Rolph

Website

Alex Rolph

Grants

John Fellows, Sophia Girvan

Emergency Group

Kim Cresswell (Leader), Ian Westrope, Frank Aldred, Kerry Barnes, Chris Cadman

Village Plan Review

To be discussed at next meeting

Street Lighting

Clerk, John Fellows

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Open Spaces, Highways and Lighting

- a Footpaths – Kerry Barnes felt the footpaths had been cut too early.
- b Play area bars – the swing bars in the children’s play area have been removed due to their unsafe condition. Many thanks to Jim Girvan for his assistance. Kerry Barnes to get quotations for replacement equipment so we can apply to the District Councillor’s grant money.
- c Section 106 – The Parish Council has applied to Section 106 for money towards the cost of purchasing and erecting 40 oak posts for the Camping Close and certain other areas in the village. Tutton Timber of Gosfield has quoted the sum of £42.50 each for the oak posts and Country Gardens and Landscapes has quoted £80 for installing each oak bollard. These quotations were accepted by the Parish Council. Since not all the 40 posts need replacing immediately, it would be best if we store the remainder in the Parish Council’s equipment store on the Camping Close until such time as they are needed. Country Gardens and Landscapes cut the grass in the village and footpaths and carry out our handyman jobs.
- d War Memorial – Ian Westrope has an estimate from the engineer for his report which will have to be submitted with estimates for the required work to the War Memorial Trust for a grant in other words we would be applying for a grant for a grant. This was left in the capable hands of Ian Westrope.
- e Broad Green – the flooding in this area was referred to the County Council Drainage Engineer. The gully was cleansed and the pipework jetted but the ditches are blocked and therefore the drainage system cannot work properly. The Enforcement Manager is taking the matter up with the adjacent landowner whose responsibility it is to maintain the ditches. Once the problem of the water on the road has been resolved, Highways will arrange for the road repairs to be carried out.
- f LED lights – John Fellows has spoken to Keith Tovey of Essex County Council concerning changing the Parish Council owned street lights to LED bulbs. Further information has yet to be brought together before further decisions can be made.
- g The area in front of the children’s goalmouth on the Camping Close has been dug out and refilled and levelled ready for grass seed.. The area cannot be seeded yet as it is too dry but it would probably be pointless doing this work since the space has already had the posts bent, the protective covering ruined and stones thrown all over the Camping Close so far ruining two blades on the mower. At present we will leave it as it is. Kerry Barnes to get a quote for hard core surfacing.

5178Planning

a Planning Applications/Decisions

16/02149/FUL	Parkes, Wakelands Farm, Finchingfield Road	GRANTED
16/02150/LBC	Refurbishment and erection of extension to existing domestic annexe, insertion of former window to front elevation and internal alterations to main farmhouse	
16/00386/TPOCON	Kinsey, 25 Chapel Street - tree work	GRANTED
17/00021/T56	Wireless Infrastructure Group Telecommunications tower at sewage works, Sturmer Road	GRANTED
17/00011/TPOCON	Thake, 40 North Street – tree work	GRANTED
17/00013/TPOCON	Clarke, 62 North Street – tree work	GRANTED
17/00017/TPOCON	Moon, 14 North Street – tree work	GRANTED
17/00074/FUL	Clarke, 62 North Street Retrospective application for land comprising a culvated ditch to be included within the residential use of the property, together with the erection of a close boarded fence to enclose the land and the replacement of the flat garage roof with a pitched roof.	Recommend Refusal
17/00424/FUL	Vincent, 16 Bower Hall Drive Remove existing conservatory and erection of single storey front and rear extensions	GRANTED
17/00488/VAR	Fell, 3 Fordwater Close, New England Application for variation of Condition 2 of approved application	Recommend Approval
12/01070/FUL		
17/00091/TPOCON	Wallace, 1 Freezes Barns, North Street Tree work	Recommend Approval
17/542/FUL	Rooley, 3 Helions Road Erection of first floor rear extension	Recommend Approval
17/00113/TPOCON	Issitt, 6 Church Street – tree work	
17/00111/TPOCON	Johnson, 15 Church Street – tree work	
17/00648/VAR	Jones, 7 The Chase – Variation of Condition 2 of Planning Application 16/01553/FUL – change from render finish to	

fibre cement weather boarding

17/00763/HHPA Anderson, 57 Bower Hall Drive
Erection of single storey rear extension. Extension will extend beyond rear wall of the original house by 4.3m with a maximum height of 3.8m and 3.6 to the eaves of the extension

17/00121/TPOCON Rust, 3 Finchingfield Road – tree work

17/00499/FUL Jennings, 15 The Endway GRANTED
Demolition of existing single storey rear extension and erection of part two storey part single storey side/rear extension.

b An email was recently received concerning the Parish Council's donation to Hands Off Steeple Bumpstead, wherein there were some inaccuracies. The proposals to give a donation to the Hands Off Steeple Bumpstead group were withdrawn until more information could be garnered. The eventual agreed donation of £2,500 was not for an unspecified purpose but to help in a small way towards the legal costs concerning the Gladman's appeal. The Parish Council as a whole agreed to recommend refusal of Gladman's planning applications because it believes such development is **not** for the good of the sustainable life of the whole village that is **not** to say that we are against any good sites.

The comment was made that the village questionnaires were not a general representation of feeling in the village. The Parish Council can only take on board the comments returned to us in these questionnaires. The red signs all over the village are ugly and should be taken down was another comment and this will be done after the appeal.

A previous email/letter from another villager has been received stating the donation of £2,500 to the HOSB group is not a wise way to spend Parish Council funds.

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Finance and Administration

Clerk's report from 4 March to 5 May 2017

Receipts

HMRC VAT	£3,742.24
ECC footpaths	£1,070.40
Precept	£19,800.00
Localism Grant	£2,743.00
BDC 1-off payment	£ 709.00
Street cleaning grant	£1,552.92

Payments

E.on street lighting	£ 108.16
Administration	£ 864.01
Moot Hall Charity - hire	£ 204.00
Public Works Loan Board	£2,555.86
Country Gardens & Landscapes	£ 984.00
R Thorn – bins/litter	£ 200.00
McDonalds – street light repair	£ 137.14
Hands Off Steeple Bumpstead Dona.	£2,500.00
Queen's celebrations monies	£2,082.18
Colne Stour Countryside Assoc fee	£ 5.00

Abate Pest Control	£ 72.00
Use of room in Clerk's house	£ 300.00
Librarian's honorarium	£ 175.00
Assist. Librarian's honorarium	£ 75.00
Moot Hall caretaker	£ 195.00
E.on street lighting	£ 119.75
Country Gardens & Landscapes	£1,356.00
R Thorn – bins/litter	£ 200.00
Administration	£ 678.50
Playdale – play equipment	£1,720.94
McDonalds – street light repair	£ 154.69
EALC – affiliation fee	£ 392.28
BALC – affiliation fee	£ 24.00
Country Gardens & Landscapes	£2,781.00
SA Cheek – website hosting	£ 250.00

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£29,617.56	£18,134.51
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Balances as at 05.05.2017

Current Account:	£26,820.84
Savings Account:	£13,764.62
Earmarked Reserves	£ 2,726.12

Acceptance of the Clerk's report was proposed by Ian Westrope and seconded by Sophia Girvan. Agreed.

5180

Essex Village of the Year Competition.

Steeple Bumpstead will not be entered into this competition since Kerry Barnes forgot to enter the entry forms on time.

5181

Yellow Book

John Keen, editor of the Yellow Book, has threatened to quit unless he gets some support. Alex Rolph has put this information onto the website and into the Yellow Book.

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Miscellaneous Correspondence

Simon Perry has a large number of yellow books/Steeple Bumpstead News dating back to the first edition. He wondered whether the Library or Parish Council would be interested in having these. Ian Westrope said it would be good to hold these in the Moot Hall for the Moot Hall Charity.

5183

Information Sharing

a Alex Rolph said the Emergency Plan is being updated and community volunteers are needed. The Emergency Plan group hold a register of vulnerable people in the village and this needs updating. If you have information of people who may be vulnerable please contact any member of the Emergency Plan group. Discussion took place as to the type of equipment needed in case of emergency eg lighting, generator, blankets etc.

b Alex Rolph also said the agenda and reports for this meeting had not been on the website on time since Steve Cheek was abroad. We will therefore try to find a way in which someone could do this if Steve was unavailable again.

c Ian Westrope expressed the concern of some villagers about the large gate to Parsonage Farm now being electric and the parishes legal right to pass and repass this access road onto the Camping Close is now impossible. The Chairman is to visit Mr and Mrs Gonella on this subject.

d The Crescent bridge has two posts to stop vehicular access but they are so poorly lit that people could easily walk into them. Residents' complaints must be sent to Highways.

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Next Meeting – Thursday **15th June** 2017 at 7.30pm in the Moot Hall.

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There being no other business, the meeting closed at 9.06pm.

Signed.....

Date.....

DRAFT